



**THE  
STUDY**  
ACADEMY

INTERNATIONAL STUDENT  
**APPLICATION**  
2020-21

**Office Use Only**

Submission Date \_\_\_\_\_

Student Name \_\_\_\_\_

Grade of Application \_\_\_\_\_

Application Complete  Yes  No

## APPLICATION FORM

We are pleased that you are considering The Study Academy and we look forward to getting to know you. The application process is outlined below to help you keep track of the requirements and to ensure that we have every opportunity to connect. If you have any questions throughout the process, please do not hesitate to contact our admissions team at [admissions@thestudyacademy.ca](mailto:admissions@thestudyacademy.ca).

## INSTRUCTIONS

This package includes the Application for Admission, Student Supplement, Student Reference, and Fee Schedule. The applicant's parent(s)/guardian(s) should complete the Application for Admission (pages 2-5) and Fee Schedule Notes (page 10), the applicant should complete the Student Supplement (page 6 or 7), and the student's current academic reference (teacher, vice-principal, or principal) should complete the student reference as per the instructions on page 8 (available at [thestudyacademy.ca/resources/Reference.pdf](http://thestudyacademy.ca/resources/Reference.pdf)). This document requires completion and submission with the **most recent report card** and a **current transcript** (both translated into English and notarized), a **recent photograph** as well as **proof of proficiency in the English language** (a combination of IELTS score of 4.5 or higher or enrolment in an English medium school).

Once a completed application is received, the admissions team may contact you to arrange for a Google Hangouts, Zoom meeting, or WeChat video call with the applicant. These conversations provide opportunities for students to learn more about The Study Academy and for the school to assess student "fit" with our school culture. After the video call, the school will arrange for the applicant to complete a placement assessment.

### Deadlines and Offers of Admission

Offers of admission will be made twice throughout the school year for applicants who apply before the relevant deadlines. If spaces remain, applicants will be considered on an ongoing basis after the equal consideration deadline. Please note the following key dates:

1. Early acceptance date (December 15)
2. Equal consideration date (February 15)
3. Late applicant and waitlist admission dates (ongoing)

### Parent Checklist

- Completed form (including signatures on pages 4 and 10)
- Report card (translated into English and notarized)
- Transcript (where applicable, translated into English and notarized)
- Recommendation letter from academic reference
- Recent photograph of applicant
- Evidence of English proficiency (copy of IELTS and/or enrolment in English medium school)
- Payment of application fee



## APPLICATION FOR ADMISSIONS (for parent(s)/guardian(s))

### STUDENT INFORMATION

Family name (as on passport)	_____	Given name(s)	_____
Preferred name (if different)	_____	Citizenship	_____
Date of birth (mmmm dd, yyyy)	_____	Gender	_____
Mobile telephone (including country code and city/area code)	_____		
Email address	_____		
Mailing address	_____		

### PARENT/GUARDIAN INFORMATION

#### Father

Family name	_____	Given name	_____
Mobile telephone (including country code and city/area code)	_____		
Home telephone (including country code and city/area code)	_____		
Country of residence	_____	Time zone	_____
Email address	_____		

#### Mother

Family name	_____	Given name	_____
Mobile telephone (including country code and city/area code)	_____		
Home telephone (including country code and city/area code)	_____		
Country of residence	_____	Time zone	_____
Email address	_____		

## APPLICATION FOR ADMISSIONS (for parent(s)/guardian(s))

### LOCAL GUARDIAN AND ACCOMMODATION INFORMATION

Please choose the guardianship and living arrangements that best describe your plan for your child should he/she attend The Study Academy. Note that your choices here do not commit you to a particular pathway, the information is required only for planning purposes. Commitment to guardianship and living arrangements is not required until registration at The Study Academy.

**Local Guardian**

Family member  
or family friend

Student  
(available to  
adult applicants  
18+ years)

Homestay  
provider to  
arrange

**Living Arrangement**

Homestay  
required

Homestay not  
required

### LANGUAGE BACKGROUND

First language \_\_\_\_\_

Other languages \_\_\_\_\_

Attended an English medium school  Yes  No

For how many years \_\_\_\_\_

Studied English at school  Yes  No

For how many years \_\_\_\_\_

Has completed IELTS test  Yes  No

Score \_\_\_\_\_

## APPLICATION FOR ADMISSIONS (for parent(s)/guardian(s))

### PROGRAM INFORMATION

School year of application \_\_\_\_\_ Grade of application \_\_\_\_\_

Interest in summer school (for credits or English language development)  Yes  No

Post-secondary goal \_\_\_\_\_

Currently studying in Canada  Yes  No Current grade (if studying in Canada) \_\_\_\_\_

Date of entry (mmmm dd, yyyy) \_\_\_\_\_ Study permit required  Yes  No

#### Previous School(s) Attended (Last Two Years)

Name and address \_\_\_\_\_

Period (from-to, mm/yy) \_\_\_\_\_ Level attained \_\_\_\_\_

Name and address \_\_\_\_\_

Period (from-to, mm/yy) \_\_\_\_\_ Level attained \_\_\_\_\_

Referral source (if referred by an agent, please specify the agent and agency) \_\_\_\_\_

### APPLICATION AGREEMENT

I/We, the undersigned, submit the enclosed completed application form and supporting documentation to The Study Academy as the Application for Admission of my/our child for enrolment in The Study Academy for the school year \_\_\_\_\_, and agree to pay The Study Academy a non-refundable application fee of \$500 CAD. I/We understand that the submission of this application does not guarantee enrolment and that the decision as to whether or not to admit my/our child to The Study Academy is entirely at their discretion. I/We authorize The Study Academy to use the information provided in this application along in their decision-making process, along with any interviews (conducted in person or through video), student visits to the school, placement assessments, and any communication between The Study Academy and my/our child's current school. By signing below, I/ we affirm that the information provided in this application is complete and true to the best of my/our knowledge and belief.

\_\_\_\_\_  
Print name of parent/guardian

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date (mm/dd/yy)

## APPLICATION FOR ADMISSIONS (for parent(s)/guardian(s))

### ADDITIONAL INFORMATION

Please describe the applicant's greatest strengths, both as a person and as a student.

Please describe the applicant's greatest areas of need, both as a person and as a student.

What are your hopes and expectations for your child while attending The Study Academy?

Please share any other information that may help TSA plan successfully for your child.

## STUDENT SUPPLEMENT (for applicant to complete)

### For Lower School (Grade 4-8) Applicants Only

What classes do you find the most motivating or what academic topics do you most enjoy studying?

Please describe your perfect school as you would design and plan it.

What do you do best?

What is most challenging for you?

## STUDENT SUPPLEMENT (for applicant to complete)

### For Upper School (Grade 9-12) Applicants Only

Please describe your ambitions in school and in life (detail the nature or origin of these passions, the steps you have taken and plan to take to pursue them, and what you hope to accomplish in working towards them).



# STUDENT REFERENCE

Thank you for agreeing to act as an academic reference for an applicant to The Study Academy.

Please complete this reference form and return it to the applicant in a sealed envelope stamped with the school chop for inclusion in his/her application package. The following prompts include a list of statements that may be used to describe students. Please tell us about what this student has been like in your experience. We ask that you respond to each prompt to the best of your knowledge of the student and have left a not applicable option for you to choose where you do not have enough information to respond.

Reference name \_\_\_\_\_ Position \_\_\_\_\_

School \_\_\_\_\_ Time knowing applicant \_\_\_\_\_

Applicant name \_\_\_\_\_ Applicant current grade level \_\_\_\_\_

1. Circle the response that most closely and consistently matches your knowledge of the applicant.

	0 — Not true at all	1 — Just a little true	2 — Very much true	3 — Not applicable
a. Hardworking at school	0	1	2	3
b. High achieving at school	0	1	2	3
c. Interested in scholastic work	0	1	2	3
d. Demonstrates academic curiosity	0	1	2	3
e. Kind and respectful of teachers and faculty	0	1	2	3
f. Kind and respectful of peers	0	1	2	3
g. Participates in school events, clubs, and teams	0	1	2	3
h. Speaks in English at or above expected level	0	1	2	3
i. Writes in English at or above expected level	0	1	2	3
j. Reads in English at or above expected level	0	1	2	3
k. Attends and engages with lessons in class	0	1	2	3
l. Regularly meets academic deadlines	0	1	2	3
m. Persists through challenging tasks	0	1	2	3
n. Arrives late to class	0	1	2	3
o. Misses classes frequently	0	1	2	3

2. Please share any other information about the applicant that may be helpful in admissions.

Reference signature \_\_\_\_\_ Current date \_\_\_\_\_



## FEE SCHEDULE

### 2020-21 Tuition Fees

#### Full-Time Enrolment Option 1

- Standard payments
- \$29,580

**\$29,580\***

\* \$8,000 (non-refundable deposit)  
\$21,580 (balance of tuition fees)

Due on registration after January 15, 2020

#### Full-Time Enrolment Option 2 - Payment in full by January 15

- 2% early payment discount
- \$28,990

**\$28,990\*\***

\*\* \$8,000 (non-refundable deposit)  
\$20,990 (balance of tuition fees including 2% discount)

Due on registration January 15, 2020

#### Part-Time Enrolment Upper School credit classes

**\$3,090**  
**\$4,550**

Small group instruction  
One-to-one class

#### Application Fee For international applicants

**\$500**

Non-refundable

#### Additional International Costs Optional services provided by Canada Homestay Network (apply at <https://goo.gl/kPCwPr>)

Further homestay services are available for additional fees including extended stay, medical insurance, and driver services.

#### 10-Month Fee Schedule

**\$11,750**

**\$1,250\*\*\***

**\$475\*\*\***

**\$75**

**\$500**

\*\*\* Replaced for returning students with the following:

**\$250**

**\$250**

Meal plan and full board  
Custodianship services  
Registration  
Bank transfer

Security deposit

Returning custodianship  
Re-registration

### Banking Information

TD Canada Trust, 1966 Yonge Street, Toronto, ON M4S 1Z4 Canada  
Tel: 001 416 481 4423

The Study Academy  
Swift Code: TDOMCATTTOR  
Institution: 004, Branch: 320, Account: 5222183

## FEE SCHEDULE NOTES

### Payment Information

- All fees are quoted in Canadian funds, effective October 1, 2019.
- The Study Academy accepts payment by personal cheque, money order, bank draft, e-Transfer (to [admin@thestudyacademy.ca](mailto:admin@thestudyacademy.ca)), certified cheque, and wire transfer (requires receipt submission).
- Payments received in currencies other than Canadian Dollars will be converted into CAD at the exchange rate determined by The Study Academy on the day the money is deposited.
- Payment Option 1 (standard payment) requires post-dated cheques be submitted with registration.
- Part-time enrolment requires payment in full prior to the start of class.

### Tuition Fee Refund Policy

- Students who are required to leave the school because of behavioural reasons (i.e., expulsion or indefinite suspension) are not eligible for any refund of Tuition Fees.
- The non-refundable deposit of \$8,000 (due on registration) is not refundable under any circumstance.
- Part-Time Tuition Fees are not refundable under any circumstance.
- If the custodial parent(s)/guardian(s) choose(s) to withdraw their child(ren) enrolled in full-time from The Study Academy, full-time tuition fees may be refunded as follows:
  - Prior to October 15, 75% of the refundable portion of the Tuition Fees may be refunded.
  - Prior to December 31, 50% of the refundable portion of the Tuition Fees may be refunded.
  - After December 31, Tuition Fees are entirely non-refundable.
- In order to be considered for the refund, the fully completed withdrawal form must be received by email on or before the relevant cut-off date listed in this policy.
- Custodial parent(s)/guardian(s) may withdraw their child(ren) from The Study Academy by completing and filing out a form (School Withdrawal.pdf), which may be requested from and submitted to [admissions@thestudyacademy.ca](mailto:admissions@thestudyacademy.ca).
- Refunds are available by application (Tuition Refund Request.pdf), the form for which may be requested from and submitted to [admissions@thestudyacademy.ca](mailto:admissions@thestudyacademy.ca).

### Extra Costs

- Textbooks are not included in the Tuition Fees. The cost of textbooks will vary depending on the courses a student is enrolled in. Upper School students should budget \$700-\$900 and Lower School students \$0-\$200. Textbooks are available at Alpha Textbooks via pick-up or online order ([alphatextbooks.com](http://alphatextbooks.com)).
- Field trips, school activities, and yearbooks are included in the Tuition Fees. However, school clothing (TSA Gear), our Inspire Week community service trip ([thestudyacademy.ca/discover/student-life/#inspire-week](http://thestudyacademy.ca/discover/student-life/#inspire-week), optional attendance for Upper School students) and other overnight trips are not. Overnight trips are optional, may include international travel, and may cost as much as \$3,000.

I/We, the undersigned, confirm having received and read the attached Fee Schedule. I/We confirm that upon acceptance of my/our child into The Study Academy, I/we will pay the Tuition Fees in accordance with the option that I/we select. I/We further understand that these fees are subject to change without further notice, and that Tuition Fees are refundable only in the specific circumstances described above. I/We understand that fees are due when invoiced, and that late charges of 1.5% monthly interest may be applied to payments not received within 30 days.

\_\_\_\_\_  
Print name of parent/guardian

\_\_\_\_\_  
Signature of parent/guardian

\_\_\_\_\_  
Date (mm/dd/yy)