



## TRANSCRIPT REQUEST

### STUDENT INFORMATION

Surname \_\_\_\_\_ Given name(s) \_\_\_\_\_

OEN \_\_\_\_\_ Current grade \_\_\_\_\_

Current Date \_\_\_\_\_ Current TSA student Yes  No

### TRANSCRIPT INFORMATION

Official Transcripts	Unofficial Transcripts
<b>Pick-up</b>	<b>Pick-up</b>
Number requested _____	Number requested _____
<b>Delivery</b>	<b>Delivery</b>
Number requested _____	Number requested _____
Address 1 <input type="text"/>	Address 1 <input type="text"/>
Instructions _____	Instructions _____
Address 2 <input type="text"/>	Address 2 <input type="text"/>
Instructions _____	Instructions _____
Address 3 <input type="text"/>	Address 3 <input type="text"/>
Instructions _____	Instructions _____

When are the transcripts required?

Current

Specified date  \_\_\_\_\_

On event (e.g. final marks)  \_\_\_\_\_

In completing this form and signing below, I acknowledge that I am requesting this transcript(s) for myself or for my child/ward, for whom I have legal custodianship.

Requester Name \_\_\_\_\_ Requester's Signature \_\_\_\_\_